



**Regular Joint Meeting of the
CITIZENS ADVISORY COMMITTEE (CAC) and
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)
OF THE HERNANDO/CITRUS METROPOLITAN
PLANNING ORGANIZATION (MPO)**

Thursday, November 21, 2024, at 10:30 a.m.

MEETING LOCATION: Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida

AGENDA

- 10:30 A. JOINT MEETING CALL TO ORDER BY MIKE DOLAN, PRESIDING CHAIR (BPAC)**
1. Moment of Silence
 2. Pledge of Allegiance
 3. Introductions of Committee Members and MPO Staff
 4. Declaration of Quorum
 5. Public Notice Affirmation
- B. APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)**
- 10:35 C. REVIEW/APPROVAL OF MINUTES – AUGUST 29, 2024, CITIZENS ADVISORY COMMITTEE (CAC) AND BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REGULAR JOINT MEETING**
- 10:40 D. PRESENTATIONS**
1. Presentation by the Center for Urban Transportation Research (CUTR) on the Hernando County FY 2025-FY 2034 Transit Development Plan (TDP)
 2. Presentation by the Florida Department of Transportation on the Tentative Five-Year Work Program (FY 2026-FY 2030)
 3. Presentation by the Florida Turnpike Enterprise on the Tentative Five-Year Work Program (FY 2026-FY 2030)
- 11:25 E. ACTION ITEMS**
1. Annual Review and Update of the Citizens Advisory Committee (CAC) Bylaws
 2. Annual Review and Update of the Bicycle/Pedestrian Advisory Committee (BPAC) Bylaws
- 11:35 F. CITIZEN COMMENTS**
- G. COMMITTEE MEMBER COMMENTS**
1. Citizens Advisory Committee (CAC)
 2. Bicycle/Pedestrian Advisory Committee (BPAC)
- H. MPO STAFF UPDATES**
- 11:45 I. ADJOURNMENT AND NEXT MEETING –** The next joint meeting of the Citizens Advisory Committee and Bicycle/Pedestrian Advisory Committee is scheduled for Thursday, January 23, 2025, beginning at 10:30 a.m., in the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting agenda and back-up material are available online at <http://www.hernandocitrusmpo.us>.

REVIEW/APPROVAL OF MINUTES – AUGUST 29, 2024, CITIZENS ADVISORY COMMITTEE (CAC) AND BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REGULAR JOINT MEETING

Review and approval of the Minutes of the August 29, 2024, regular joint public meeting of the Citizens Advisory Committee (CAC) and Bicycle/Pedestrian Advisory Committee (BPAC).

Staff Recommendation: It is recommended the CAC and BPAC, separately by committee, review and approve the Minutes of the August 29, 2024, regular joint public meeting.

Attachment: 8-29-24 Joint Mtg CAC_BPAC Minutes



**Joint Meeting of the
CITIZENS ADVISORY COMMITTEE (CAC) and
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)
OF THE HERNANDO/CITRUS METROPOLITAN PLANNING
ORGANIZATION (MPO)**

Thursday, August 29, 2024

MINUTES

The Citizens Advisory Committee (CAC) and Bicycle/Pedestrian Advisory Committee (BPAC) held a joint meeting on Thursday, August 29, 2024, at 10:30 a.m., at the Lecanto Government Building, 3600 W. Sovereign Path, Room 166, Lecanto, Florida. The meeting was publicly noticed on the Hernando County, Citrus County, and Hernando/Citrus MPO websites.

BPAC MEMBERS PRESENT

Sherry Bechtel, Vice Chair, City of Inverness
Jim McLean, Citrus County Citizen-at-Large
David Peters, City of Brooksville
Manuel Coimbre, Citrus County Parks and Recreation
Dennis Henize, Hernando County Citizen-at-Large

BPAC MEMBERS ABSENT

Michael Dolan, Chair, Hernando County Citizen-at-Large
James Lipsey, Hernando County School District
Bailey Forbes, Hernando County Parks and Recreation
Dennis Reiland, Citrus County Citizen-at-Large
Deputy Fischer, Non-Voting Citrus County Sheriff's Office
Sergeant Matt Lillibridge, Non-Voting Hernando County Sheriff's Office

CAC MEMBERS PRESENT

Stephen Hohman, Chair, Hernando County – Unincorporated
Karen Esty, Vice Chair, City of Inverness
Ron Lawson, City of Brooksville
Shannon Sokolowski, Low Income and/or Minority Representative
Beverly Howard, Citrus County – Unincorporated
Jim Reynold, Citrus County – Unincorporated

CAC MEMBERS ABSENT

Scarlett Sharpe, Hernando County - Unincorporated

OTHERS PRESENT

Bob Esposito, MPO Executive Director
Joy Turner, MPO Administrative Assistant III
Suzanne Ziegler, Non-Voting Advisor, Florida Department of Transportation, District 7
Elisa Joyner, Florida Department of Transportation, District 7
Siaosi Fine, Florida Turnpike Enterprise
William Roll, Project Manager, MPO General Planning Consultant, Kimley-Horn & Associates
Marc Ispass, Deputy Project Manager, MPO General Planning Consultant, Kimley-Horn & Associates

MEETING CALLED TO ORDER

- Presiding Chair Hohman (CAC) called the meeting to order at 10:30 a.m. and led the Moment of Silence.

- The Pledge of Allegiance and the introductions of the Committee members and staff followed the Moment of Silence.
- A quorum was declared for the CAC. A quorum of the BPAC could not be declared at this time awaiting the arrival of Dennis Henize.

APPROVAL/MODIFICATION OF AGENDA

CAC Motion: A motion was made by Ms. Sokolowski to approve the agenda. The motion was seconded by Mr. Lawson, and the motion passed 6-0.

REVIEW AND APPROVAL OF THE JOINT MEETING OF THE CITIZENS ADVISORY COMMITTEE (CAC) AND BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MINUTES – JULY 25, 2024

The minutes of the July 25, 2024, joint meeting of the CAC and BPAC were provided for review and approval. At the request of Mr. McLean, who was not at the July 25, 2024, meeting, Ms. Esty recapped her request to add a connector trail to the West Trail from Whispering Pines City Park to US 41 to the Citrus County Major Bike/Ped/Trail Needs map (page 2 on the July 25, 2024, meeting Minutes).

CAC Motion: A motion was made by Ms. Howard to approve the Minutes of the July 25, 2024, meeting of the CAC. The motion was seconded by Vice Chair Esty and the motion passed 6-0.

PRESENTATION

Presentation of Survey Results by the Center for Urban Transportation Research (CUTR) on the Hernando County FY2025-FY2034 Transit Development Plan (TDP)

Mr. Esposito introduced Jonathan Roberson, AICP, Research Associate for CUTR. Mr. Roberson made a presentation on the status of the Hernando County Transit Development Plan (Hernando TDP) for FY 2025-FY 2034. Mr. Roberson shared that a social media survey would be conducted in September to obtain public input on the opportunities and challenges for public transportation in Hernando County. CAC Chair Hohman asked if money to fund improvements has been allocated by the Hernando County Board of County Commission. Darlene Lollie, Hernando County Transit, approached the podium and shared that TheBus is 100% 5307 FTA grant funded and does not impact the Hernando County general fund. CAC Chair Hohman asked if data was available on where riders are going to work and if said data would be strategically used to prioritize new routes. Mr. Roberson affirmed the data was available supporting new routes to hospitals, state colleges, connecting with neighboring counties, and service sector facilities. Ms. Esty expressed the need more shelters and bus routes and extended operating hours in the central part of Citrus County. Mr. Esposito explained the update to Citrus County's TDP will be forthcoming and conducted by the Hernando/Citrus MPO's General Planning Consultant, Benesch and Associates.

Ms. Esty asked whether public transit could be used to offset the deficit in school bus drivers. Mr. Roberson acknowledged the need in Hernando County for public transit to connect to and have bus stops at middle and high schools, but public transit cannot comingle with the school board or school bus routes. Ms. Esty acknowledged the need to have connecting routes to neighboring counties. Pertaining to the online survey and the survey shown on agenda packet page 12, Ms. Sokolowski asked if all questions were predefined or if participants were provided the opportunity for open response questions. Mr. Roberson affirmed both surveys included open response questions. Ms. Sokolowski also inquired if corporate sponsorships would be explored to bring in additional funding (i.e., Walmart Distribution Center Bus). Mr. Roberson agreed with the need to find innovative ways to raise new money for the transit system. Mr. Coimbre shared that, as a child, he was able to ride the bus to school at a discounted rate and noted the importance to invest in the youth to use the service.

[It is noted for the record that BPAC member, Dennis Henize, representing the Hernando County Citizen-at-Large, arrived at the meeting. A quorum was declared for the CAC and presiding CAC Chair Hohman provided an opportunity for the BPAC to approve the meeting agenda and their Minutes of the July 25, 2024, meeting.]

REVIEW AND APPROVAL OF THE JOINT MEETING OF THE CITIZENS ADVISORY COMMITTEE (CAC) AND BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MINUTES – JULY 25, 2024

The minutes of the July 25, 2024, joint meeting of the CAC and BPAC were provided for review and approval.

BPAC Motion: A motion was made by Mr. Coimbre to approve the Minutes of the July 25, 2024, meeting of the BPAC. The motion was seconded by Mr. McLean and the motion passed 5-0.

Ms. Turner noted for the record that the public notice for the meeting was posted in accordance with the adopted policies.

APPROVAL/MODIFICATION OF AGENDA

BPAC Motion: A motion was made by Mr. Henize to approve the agenda. The motion was seconded by Mr. McLean, and the motion passed 5-0.

ACTION ITEMS

1. Review and Recommendation of Resolution 2024-7 to Request an I-75 Truck Route Study in Citrus County, Florida

Mr. Esposito reviewed the Resolution modifications requested during the Technical Advisory Committee meeting held earlier today. CAC member, Mr. McLean, acknowledged the need for the study.

CAC Motion: A motion was made by Ms. Esty to recommend the MPO Board approve an updated Resolution 2024-7 indicating a regional focus supporting the I-75 Truck Route Study being conducted and funded by the Florida Department of Transportation for Citrus County, Florida. The motion was seconded by Ms. Howard and the motion passed 6-0.

BPAC Motion: A motion was made by Mr. Coimbre to recommend the MPO Board approve an updated Resolution 2024-7 indicating a regional focus supporting the I-75 Truck Route Study being conducted and funded by the Florida Department of Transportation for Citrus County, Florida. The motion was seconded by Mr. Henize and the motion passed 5-0.

2. Review of the Draft 2050 Long-Range Transportation Plan (LRTP) Adoption Package

Mr. Esposito introduced William Roll, MPO General Planning Consultant with Kimley-Horn & Associates. Mr. Roll made a presentation on the draft adoption package for the 2050 Long-Range Transportation Plan (LRTP). Ms. Sokolowski asked why Citrus County listed more funding sources than Hernando County for the Bike/PedTrails-Forecasted Revenues and Roadway Capacity Improvements-Forecasted Revenues slides. Mr. Roll explained Citrus County is eligible to receive different federal funds due to the size of the county. Ms. Sokolowski requested adding subtotals, by county, to the Bike/Ped/Trails-Forecasted Revenues and Roadway Capacity Improvements-Forecasted Revenues tables. Mr. Roll affirmed subtotals will be provided in the final report.

Ms. Ziegler, Florida Department of Transportation, explained the difference between projects being funded through the five-year program versus reasonable funds that could be expected in the LRTP, a planning document. Mr. Roll emphasized that the biggest risk to the LRTP plan is the continued decrease in revenue received from traditional funding sources and the continuance of relying on fuel taxes as the means to fund the program. Mr. Esposito confirmed that the federal gas tax has not been increased since 1993 when vehicles consumed more gas, yet individuals are driving the same miles using less gas.

Mr. Reynold asked how 25-year capacity needs were determined. Mr. Roll explained population and employment forecasts were developed for Hernando and Citrus County and those forecasts were suballocated to individual geographical areas based on the adopted comprehensive plans and approved developments. The forecasts were also reviewed by the land planners of Citrus and

Hernando County. The population and employment forecasts were then used in a travel demand forecasting model which is validated to a base year condition. For the 2050 LRTP, the base year was 2019. Once the travel demand forecasting model is run and compared to traffic counts, additional growth and development are considered prior to proposing the most efficient improvements to the roadway network. Specific projects may require the review of historical volume growth where growth has been dramatic.

Mr. Reynold expressed concern that increasing capacity in one road segment length could create or move bottlenecks to a new area. Mr. Roll explained that if a lane is added, capacity is added. However, the capacity and the level of service on a signalized interrupted flow or arterial roadway, is substantially constrained at an intersection. For example, four lanes of traffic where the signal is green 40% of the time will constrain traffic but having four lanes of traffic traverse to a six-lane intersection could create an improved system. A second scenario was shared that some may not like having the ability to pass on segments of US41, however, traffic will not stop by the lack of ability to pass. Further, the amount of funding needed to add additional lanes may not be achievable whereas funding to improve an intersection is plausible.

Mr. McLean mentioned that he had additional improvements that he would like to suggest but nothing that would preclude proceeding with the first public hearing. Mr. Roll confirmed he would reach out to Mr. McLean.

CAC Motion: A motion was made by Ms. Sokolowski to recommend the MPO Board approve and proceed with the first public hearing on September 5, 2024, for the Draft 2050 Long-Range Transportation Plan (LRTP) Adoption Package with the two modifications identified by the Technical Advisory Committee (TAC). The motion was seconded by Ms. Esty and the motion passed 6-0.

BPAC Motion: A motion was made by Mr. McLean to recommend the MPO Board approve and proceed with the first public hearing on September 5, 2024, for the Draft 2050 Long-Range Transportation Plan (LRTP) Adoption Package with the two modifications identified by the Technical Advisory Committee (TAC). The motion was seconded by Mr. Henize and the motion passed 5-0.

CITIZEN COMMENTS

There were no citizen comments.

COMMITTEE MEMBER COMMENTS

Citizens Advisory Committee (CAC)

Ms. Sokolowski inquired on the status of correcting the Hernando County Facebook page graphic to refer to 2024 versus 2023 when posting CAC vacancies. Ms. Turner confirmed the graphic would be updated for the September posting.

Bicycle/Pedestrian Advisory Committee (BPAC)

Mr. McLean shared that the Withlacoochee State Trail is undergoing rehabilitation, and the Citrus County sheriff's department is issuing tickets to those that are riding on the closed portion of the trail. Mr. McLean mentioned that Duke Energy is constructing a substation, and a portion of the Good Neighbor Trail (GNT) is torn up. Duke Energy will restore the trail upon completion of the project in 2025. Mr. Henize also shared the GNT is closed between Mondon Hill and Weatherly Road due to damage versus construction. The City of Brooksville is the responsible agency for maintenance and has closed this portion of the trail.

MPO STAFF UPDATES

Mr. Esposito shared the following updates:

- In accordance with the adopted UPWP, the MPO Staff completed the annual review of the Continuity of Operations Plan (COOP). This is a safety sensitive document staff utilizes as reference during weather events, health events, and other types of situations that may occur.
- The executed Memorandum of Agreement to transfer the trail counters to FDOT was received.
- The signed apportionment letter from Governor DeSantis was received on August 18, 2024, for the 2023 Apportionment Plan adopted on November 2, 2023.
- A handout for the Florida Department of Transportation (FDOT) Regional Workshop in the west central Florida region as part of the Florida Transportation Plan (FTP) update has been distributed to the committees. This workshop gives the opportunity to collaborate with local agencies in your communities, provide feedback on the draft FTP vision and goals, and learn more about regional objectives. The in-person workshop is Thursday, September 19, 2024, from 2:00 p.m.-4:00 p.m., Lake Eva Event Center, 799 Johns Avenue, Haines City, Florida. In addition to the in-person workshops, a Virtual Open House will be held from September 16-27, 2024, on the FTP website at www.FloridaFTP.com. The Virtual Open House will include presentation materials for each region and an opportunity to share thoughts and ideas. MPO staff will be attend the Virtual Open House.
- MPO staff will attend the quarterly meeting with Lake-Sumter MPO and Ocala Marion TPO on September 19, 2024, to discuss regional projects. Lake-Sumter is hosting in Leesburg, Florida.
- Mary Elwin, MPO Coordinator, and Joy Turner will attend the 2024 Commission for the Transportation Disadvantage (CTD) Annual Conference and Expo in West Palm Beach on September 22-24, 2024. The annual training fulfills Task 10 of the CTD grants for Hernando and Citrus County: *Planning agency staff shall attend at least one Commission sponsored training, including but not limited to, the Commission's regional meetings or annual training workshop.*

ADJOURNMENT AND NEXT MEETING

The next joint meeting of the Citizens Advisory Committee (CAC) and Bicycle/Pedestrian Advisory Committee (BPAC) is tentatively scheduled for Thursday, September 26, 2024, beginning at 9:00 a.m., in the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida.

Presiding Chair Hohman (CAC) adjourned the meeting at 12:00 p.m.

PRESENTATION BY THE CENTER FOR URBAN TRANSPORTATION RESEARCH (CUTR) ON THE HERNANDO COUNTY FY 2025-FY 2034 TRANSIT DEVELOPMENT PLAN (TDP)

In 1990, the Florida Legislature enacted Section 341.052, F.S., which established a State Public Transit Block Grant Program to be administered by the Florida Department of Transportation (FDOT). The Program provides Hernando County operating funding assistance on an annual basis for fixed-route bus service (TheBus). In recent years, the State Transit Block Grant Program has provided over \$415,000 annually in operating assistance for TheBus system in Hernando County.

Each transit agency in Florida that receives Block Grant funding is required by FDOT to prepare a Transit Development Plan (TDP) every five years. This requirement is intended to ensure that the provision of public transportation services is consistent with the travel needs and mobility goals of the local communities that are served by the transit system.

The TDP is a short-range (10-year horizon) transit plan that addresses operational and capital improvements for TheBus system and is updated annually. The last 10-year TDP (FY2020 -FY2029) was adopted by the Board of County Commissioners on August 13, 2019, and the MPO Board on August 20, 2019. In 2024, Hernando County contracted with the Center for Urban Transportation Research (CUTR) to assist in managing and developing the FY2025 - FY2034 TDP which is due to the FDOT September 1, 2024, per Florida Administrative Code Rule 14-73.001.

The FY 2025 - FY 2034 TDP for TheBus system serves as the strategic guide for public transportation in Hernando County over the next 10 years. Development of this TDP will include several activities including:

- Documentation and analysis of the demographic conditions in the current service area;
- Evaluation of existing transit services;
- Market research and extensive public outreach, including on-board and online surveys, in-person public meetings, and workshops;
- Analysis of immediate and longer-term transit service and capital project needs; and,
- A 10-year funding and implementation plan that focuses on prioritizing and strategizing the implementation of funded and unfunded service, and the capital needs of TheBus system.

Overall, this TDP effort will focus on improving the TheBus system to better meet the needs of the community, reflect the vision for future services as confirmed by extensive public and stakeholder involvement, and provide a strategic plan that will position Hernando County in a competitive position for additional state and federal public transportation grant funding.

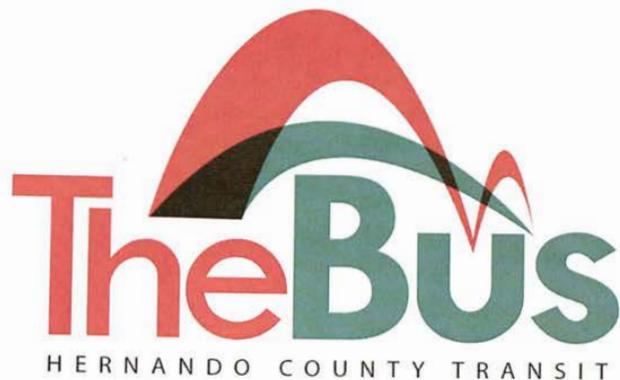
Staff Recommendation: It is recommended the CAC and BPAC review the final presentation and provide comments or input as desired.

Attachment: Draft Hernando County FY 2025-FY 2034 Transit Development Plan (TDP) presentation



Hernando County FY 2025-34 Transit Development Plan (TDP) Update

Hernando/Citrus Metropolitan Planning Organization (MPO)
TAC, CAC, & BPAC Meetings
November 21, 2024



ROUTES TO THE FUTURE | HOP ON

Hernando County FY 2025-2034 TDP Project Update Agenda

1. Results of TDP Evaluation & Alternatives Development
2. Outline of Short-Term & Long-Term Needs
3. FY 2025-34 Recommendations
4. Recommend Approval of Draft 2025-34 TDP
5. Next Steps



What is the Hernando County FY 2025-34 Transit Development Plan (TDP)?

- The FY 2025-34 TDP updates the previous TDP effort from 2019
- The TDP meets State (FDOT) requirements and therefore qualifies for annual Public Transit Block Grant (PTBG) operating funding
- Identifies public transportation needs that are both cost-feasible (short-term) and unfunded (long-term)
- Informs the Hernando/Citrus MPO's planning process and other partners in the region of the short and long-term transit needs in the community
- Is required to be approved by Hernando County Board of County Commissioners (December) and submitted to FDOT for review and approval (December)



Final Draft TDP Chapters/Sections

- TDP Chapters:
 - ✓ Chapter 1 - Baseline Conditions Assessment
 - ✓ Chapter 2 - Existing Service & Performance Evaluation
 - ✓ Chapter 3 - Public Involvement Plan (PIP)
 - ✓ Chapter 4 - Situation Appraisal
 - ✓ Chapter 5 - Goals & Objectives
 - ✓ Chapter 6 - Transit Demand Assessment
 - ✓ Chapter 7 - Needs Development & Evaluation
 - ✓ Chapter 8 - Ten-Year Transit Development Plan (TDP)
 - ✓ Chapter 9 - Plan Implementation & Coordination



TheBus: System Highlights in 2024

1. Ridership continues to grow annually
2. TheBus system utilized by many different age groups
3. Work, medical trips, errands, tourism/visitors most common trip purposes
4. TheBus has provided an important support role in emergency (post-storm) transportation.
5. The public has expressed interest in having more service in the County

Attention

For residents affected by Hurricane Helene
TheBus will provide Special Emergency Transportation services in the Hernando Beach Community Beginning **Wednesday 10/02/2024 - 12:00pm** and continue until further notice:

ROUTE INFORMATION
Hours of Operation 7 days a week
First pick up Walmart 7:00 am - Last drop off Walmart 7:00 pm

1. **Walmart US 19** - 1485 Commercial Way, Spring Hill, FL
2. **Comfort Station Hernando Beach** - 5054 Shoal Line Blvd., Spring Hill, FL
3. **Linda Pederson Park** - Shoal Line Blvd., Spring Hill, FL
4. **Family Resource Center** - * Weeki Wachee Area Club 7442 Shoal Line Blvd Spring Hill, FL
We will stop in the parking lot of Gulf Coast Marina. There is a sidewalk between the parking lot and the Resource Center
5. **Comfort Station Aripeka** - 18731 Aripeka Rd., Hudson, FL

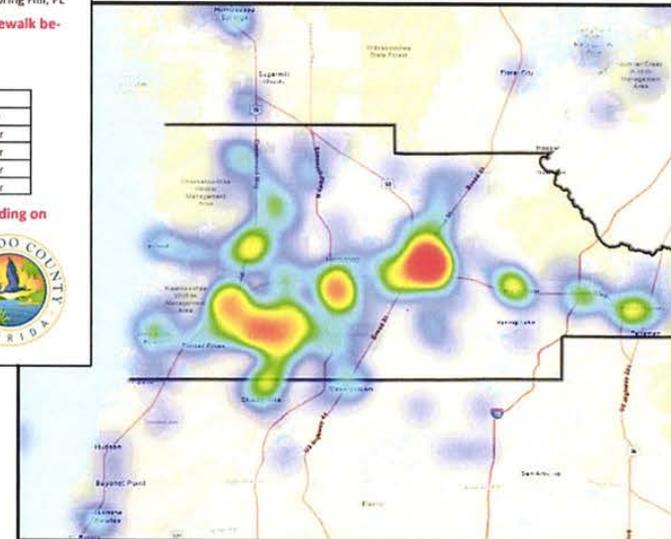
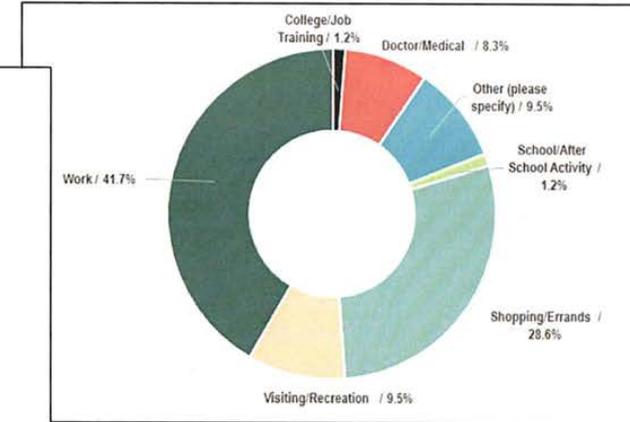
Stop	Arrive	Depart
Walmart US 19		Top of Hour
Comfort Station Hernando beach	10 after hour	12 after hour
Linda Pederson Park	17 after hour	19 after hour
Family Resource Center	29 after hour	32 after hour
Comfort Station Aripeka	50 after hour	50 after hour

We will do our best to hold these arrive and depart times but depending on ridership, drive time, traffic the times may vary just a little



Please contact us for more information: (352) 754-4444





TDP Alternatives Development & Evaluation

10-Year TDP Alternatives were developed based on the following feedback and analysis:

1. Transit Surveys –

- On-Board Surveys of existing riders (120 surveys submitted)
- Two Online/Social Media Survey efforts (474 surveys submitted)
- Surveys filled out at Public Workshops

HERNANDO COUNTY TRANSIT (TheBus) SURVEY

DEAR VALUED CUSTOMER, we would like your input to help improve transit service in Hernando County. Your participation in the attached survey is completely voluntary. This survey is anonymous - please DO NOT put your name or other identifying marks on the survey. Even if you are unable to complete the entire survey, please return it to a supervisor or leave it in your seat as you exit the bus. If you do not wish to participate, please return the thank form to the surveyor. Thank you for helping TheBus to serve you better!

1. Where did you come [RIDE] before you got on this bus for this trip?

Where: School (Other School Activities), Work, College (All Training), Shopping (Retail), Other (please specify)

2. How did you get to the bus for this trip?

Walk (To/From Home, To/From Work, To/From School, To/From Shopping, To/From Other), Drive (To/From Home, To/From Work, To/From School, To/From Shopping, To/From Other), Other (please specify)

3. Where are you going on [RIDE] destination?

Home, School (Other School Activities), Work, College (All Training), Shopping (Retail), Other (please specify)

4. What fare did you pay?

Regular fare (1.25), Reduced fare (0.75), Requested 1-day pass (1.00), Reduced 1-day pass (0.50), Requested 3-day pass (3.00), Other (please specify)

5. If you paid a FARE or REDUCED FARE, please indicate your eligibility:

Senior (65+), Disabled, Medicaid

6. When you finish your fare check, how will you get to your final destination? (Please select only ONE)

Walk (To/From Home, To/From Work, To/From School, To/From Shopping, To/From Other), Drive (To/From Home, To/From Work, To/From School, To/From Shopping, To/From Other), Other (please specify)

7. How often do you ride TheBus? (Please select only ONE)

About 1 day per week, 4 or more days per week, Less than once a week, Other (please specify)

8. What is the most important reason you ride TheBus? (Select only ONE)

I don't drive, I don't have a reliable car, I don't have a car, I don't have a valid driver's license, I don't have a car, I don't have a valid driver's license, I don't have a car, I don't have a valid driver's license, Other (please specify)

9. How would you make this trip if TheBus were not available?

Drive, Walk from another location, Take a taxi, Uber, Lyft, Other (please specify)

10. How long have you been using TheBus service?

Less than 1 year, 1 year to 2 years, More than 2 years, More than 3 years, Other (please specify)

11. Which three TheBus improvements would be most important to you?

More frequent service, Faster fare collection system, Expanded service hours, Additional routes, Improved customer service, More accessible vehicles, Other (please specify)

12. Do you use a wheelchair or other mobility aid?

Yes, No

13. Your gender is:

Female, Male (please specify)

14. Your age is:

18-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70-74, 75-79, 80-84, 85+ (please specify)

15. Your household income (check all that apply)

Less than \$10,000, \$10,000 to \$14,999, \$15,000 to \$19,999, \$20,000 to \$24,999, \$25,000 to \$29,999, \$30,000 to \$34,999, \$35,000 to \$39,999, \$40,000 or more, Other (please specify)

16. What is the range of your total annual household income?

Less than \$10,000, \$10,000 to \$14,999, \$15,000 to \$19,999, \$20,000 to \$24,999, \$25,000 to \$29,999, \$30,000 to \$34,999, \$35,000 to \$39,999, \$40,000 or more, Other (please specify)

17. Do you have a valid driver's license?

Yes, No

SURVEY CONTINUED ON BACK

HERNANDO COUNTY RESIDENTS

YOUR INPUT IS NEEDED

Scan Me!

Scan QR code to access survey.

2025-2034 Transit Development Plan

TheBus, CUTR logos.

Hernando County Government

Hernando County Transit (TheBus) is developing an update to its 10-Year Transit Development Plan (TDP)... See more

YOUR INPUT IS NEEDED!
Hernando County's Transit Development Plan

1 Like, 2 comments

Like, Comment, Send, Share

We Heard You! Thank You!

Select Your Transit Improvements

- Extend Weekday Transit Service
- Extend Saturday Transit Service
- System & Facility Improvements
- New Routes in Areas Currently Not Served
- More Frequent Service
- Add Sunday Service
- More Accessible Bus Stops

Hernando County Transit Development Plan, 2025-2034

TheBus, CUTR logos.



TDP Alternatives Development & Evaluation

10-Year TDP Alternatives were developed based on the following feedback and analysis (cont.):

2. Public Meetings and Workshops –

- Presentations to Board of County Commissioners
- Interviews and presentations with Community, Business, Planning, Education, & Tourism Stakeholders
- Presentations to MPO Board and Committees (TDLCB, TAC, CAC, BPAC)
- Two Public Workshops

3. Transit Market Assessment –

- Detailed assessment of existing and projected demographic, economic, land use, and transportation needs





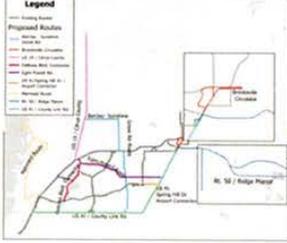
You are Invited to Help Us Plan the Future of Public Transportation in Hernando County

Transit Development Plan Public Workshops

Monday, Sept 30 1:30pm – 3:30pm West Hernando Branch Library 6335 Blackbird Ave, Brooksville, FL 34613 <i>*Accessed via Purple Route</i>	Tuesday, Oct 1 10:30am – 12:30pm Spring Hill Branch Library 9220 Spring Hill Dr., Spring Hill, FL 34608 <i>*Accessed via Green Route</i>
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Hernando County Transit (TheBus) is in the process of developing a transit development plan for the community. We are interested in your ideas and opinions regarding current and proposed future public transportation services in Hernando County. Please plan to attend one of these public meetings/workshops so we can incorporate your needs and ideas into a final plan. For more information visit (website) or call Darlene Lottie at (352) 540-6567.





For complaints, questions or concerns about civil rights or nondiscrimination, or for special requests under the Americans with Disabilities Act, please contact ADA Title VI Coordinator at (352) 540-6567.

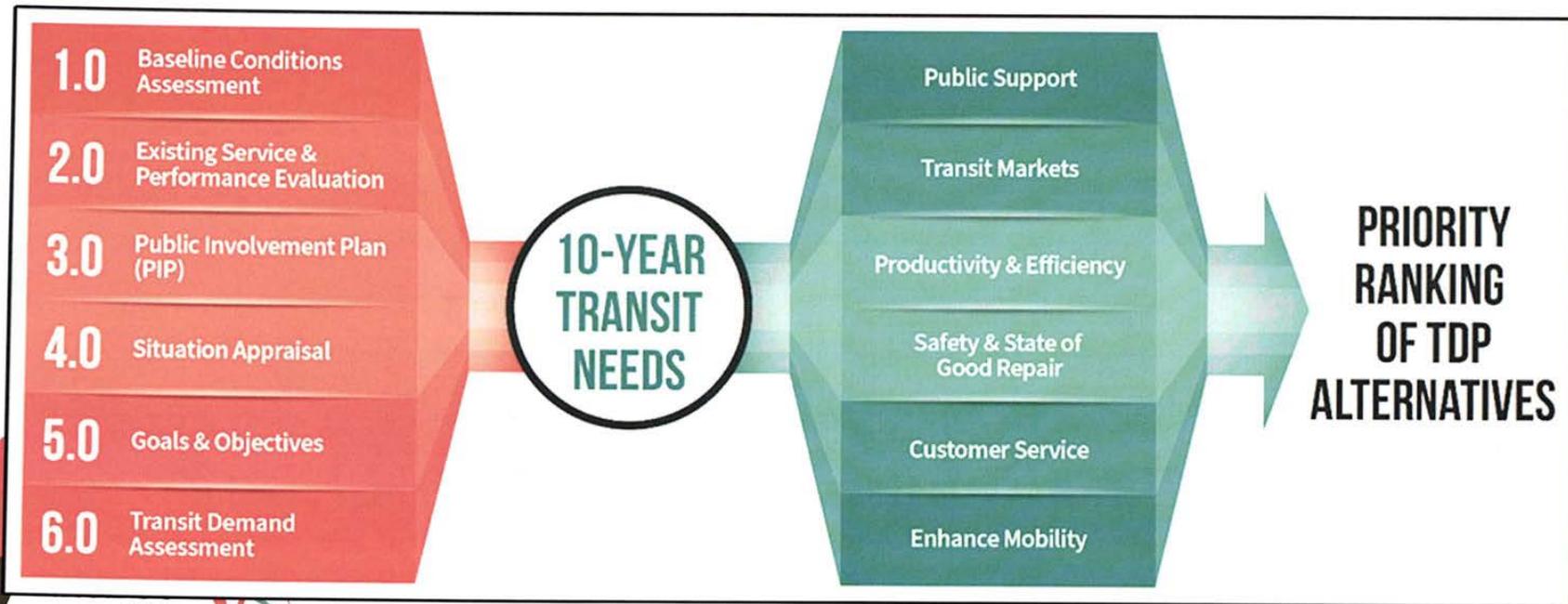
Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services free of charge should contact ADA or TDD at least seven days prior to the meeting.






TDP Alternatives Development & Evaluation

- Hernando County's TDP service and capital needs were developed based on findings from overall public outreach and transit market assessment (Sections 1.0-6.0 of TDP)
- The identified 10-Year Transit Needs were weighed with six criteria key to this plan that balance how and where future investments in TheBus system may occur
- A final ranking of needs helped develop a prioritized list of Short-Term, Long-Term, and Unfunded Needs



2034

Top-Ranked Needs

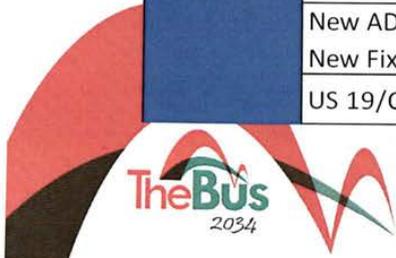
- New Fixed Routes/Service Coverage
- Earlier/Later Weekday Service Span
- New Transfer & Support Facilities
- More Bus Shelters & Bike Racks
- Safer/More Accessible Bus Stops



Recommended Service Improvements: Short-Term Plan (FY 2025-29)

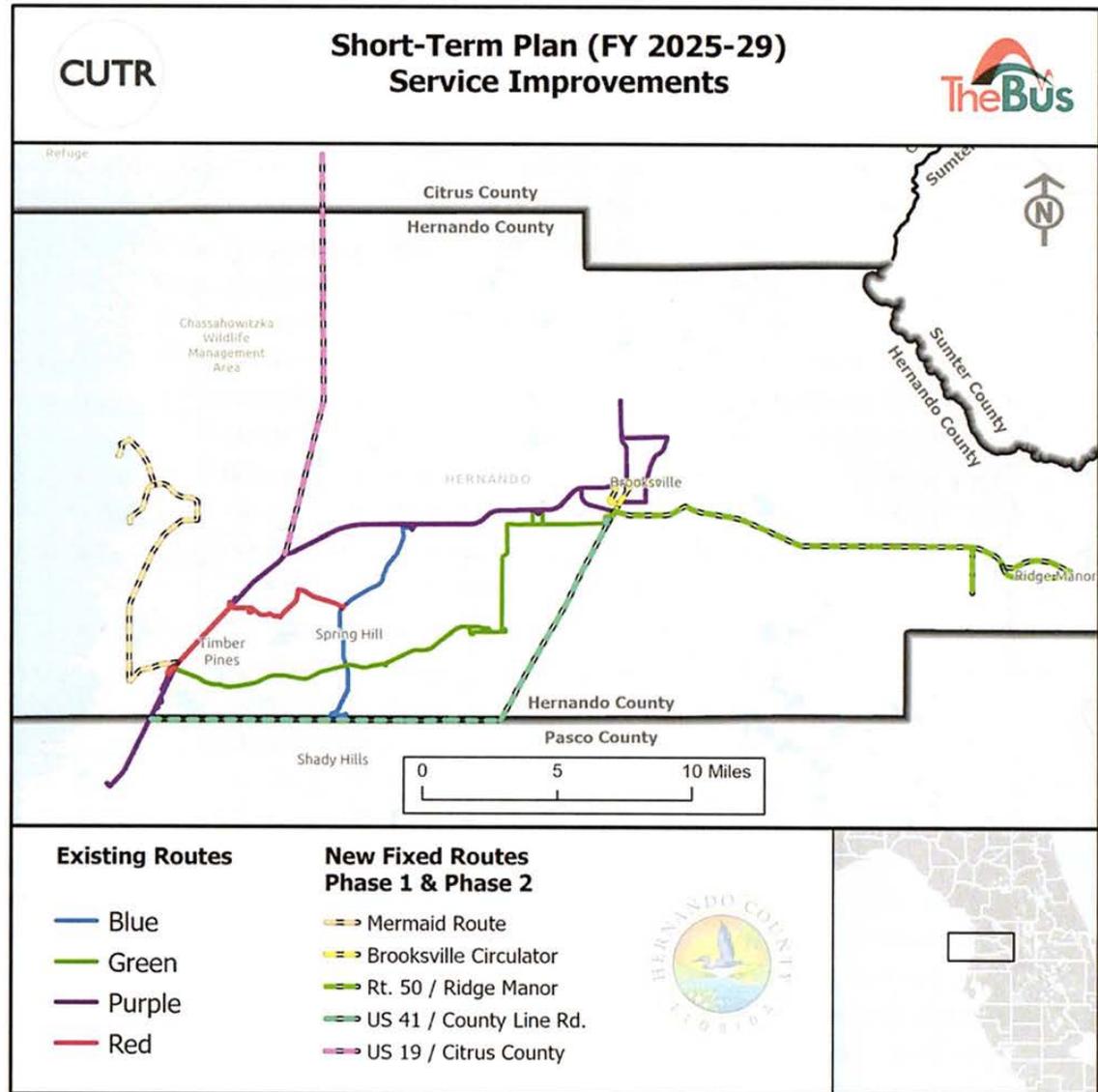
- Phase 1 & 2 Short-Term Service Improvements were supported by public feedback and the analysis completed for this TDP and include:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR					IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE
		FY 25	FY 26	FY 27	FY 28	FY 29			
SERVICE	MAINTAIN EXISTING SYSTEM								
	Maintain Existing Fixed Route Service	☑					Short-Term	Existing	1, 2, 4, 6
	Maintain Existing ADA/Paratransit Service	☑					Short-Term	Existing	1, 2, 4, 6
	EXPAND EXISTING SYSTEM - PHASE 1								
	Expand Weekday & Sat. Service on Existing Routes Until 9:00 pm		☑				Short-Term	Existing	2, 3, 4, 6
	New ADA/Paratransit Service for Existing System Expansion		☑				Short-Term	Existing	2, 3, 4, 6
	NEW FIXED ROUTES - PHASE 1 & 2								
	Mermaid Route	☑					Short-Term	Existing	2, 3, 4, 6
	Brooksville Connector	☑					Short-Term	Existing	2, 3, 4, 6
	Rt. 50/Ridge Manor	☑					Short-Term	Existing	2, 3, 4, 6
	US 41/County Line Rd.	☑					Short-Term	Existing	2, 3, 4, 6
	New ADA/Paratransit Service for New Fixed Routes	☑		☑			Short-Term	Existing/New	2, 3, 4, 6
US 19/Citrus County			☑			Short-Term	Existing/New	2, 3, 4, 6	



Recommended Service Plan

- Five new fixed routes on in areas without service
- Earlier/Later Weekday Service Span
- Supportive ADA/paratransit service within 3/4 mile of new routes and during Span increases
- More Bus Shelters & Bike Racks for existing & new services
- Safer/More Accessible Bus Stops for existing & new routes
- System ridership is estimated to increase by 54% by 2034 if implemented.



Short-Term Plan (FY 2025-29): Recommended Capital Improvements

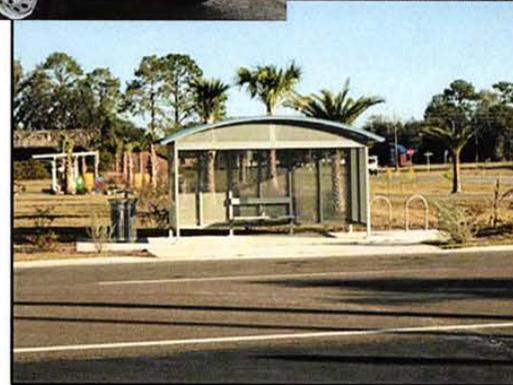
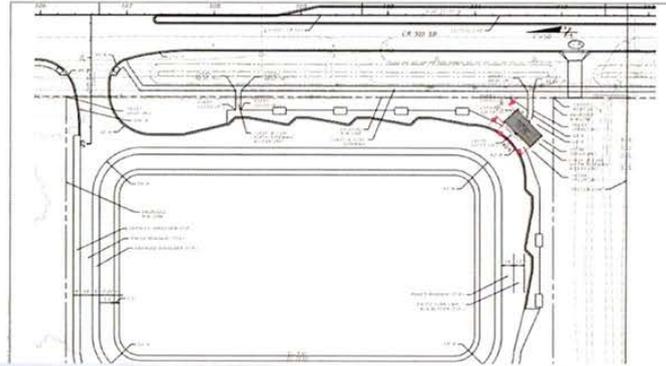
- Priority Short-Term Capital Improvements to support existing and new services including:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR										IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE		
		FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34					
CAPITAL & INFRASTRUCTURE	FLEET & INFRASTRUCTURE IMPROVEMENTS															
	Replacement Vehicles - Existing Fixed Route Service	☑												Short-Term	Existing	1, 2, 4, 6
	Replacement Vehicles - Existing ADA/Paratransit Service	☑												Short-Term	Existing	1, 2, 4, 6
	Bus Stop ADA Improvements	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
	Transit Shelters & Related Amenities	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
	New Transfer Center/Garage/Admin. Facility	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
New Vehicles - New Fixed Routes & Frequency	☑			☑	☑			☑	☑	☑	☑	☑	Short-Term	Existing/New	2, 3, 4, 6	
INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY IMPROVEMENTS															
	Modernization and Update of Scheduling System	☑							☑					Short-Term	Existing	1, 2, 6
	Addition of Automatic Passenger Counters (APCs)		☑											Short-Term	Existing	1, 2, 6
	Same-Day Service Scheduling for Same-Day & On-Demand Service				☑									Short-Term	Existing/New	1, 2, 6
	Modernization/Update of Vehicle & Facility Security Systems							☑						Long-Term	Existing/New	1, 2, 6



Recommended Capital Plan

- New Buses & Vans for new routes
- New Transfer & Support Facilities
- More Bus Shelters & Bike Racks for existing & new services
- Safer/More Accessible Bus Stops for existing & new routes
- Improved Information Technology systems



Short-Term Plan (FY 2025-29): Recommended Organizational, Policy, & Planning Improvements

- Develop organizational, policy, and planning initiatives that will help Hernando County best implement all service and capital needs in the Short-Term Plan, including:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR										IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE
		FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34			
ORGANIZATIONAL, POLICY & PLANNING	OTHER IMPROVEMENTS													
	Develop & Implement Marketing Plan	☑										Short-Term	Existing	5
	Staff Education & Training	☑										Short-Term	Existing	1, 2, 3, 6
	New Staff for System Growth	☑										Short-Term	Existing/New	1, 2, 3, 6
	Increase Public Outreach Meetings/Events	☑										Short-Term	Existing	5
	Planning Studies: Route Realignment/Operational Analysis, Transit Development Plan (TDP), Bus Stop Infrastructure Program, On-Demand Service, Transfer/Maintenance/Admin. Facility.	☑										Short-Term	Existing/New	2, 3, 4, 6



Long-Term/Unfunded Needs

- Long-Term (FY 2028-34) service and capital needs that are were identified and prioritized in the TDP but remain mostly unfunded as outlined in the TDP’s Long-Term Financial Plan
- These Unfunded Needs remain important but are Not Recommended unless a substantial source of new local funding is identified

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR							IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE
		FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34			
SERVICE	EXPAND EXISTING SYSTEM										
	Increase Frequency - Purple Route				☑				Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Green Route					☑			Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Blue Route						☑		Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Red Route							☑	Unfunded Need -TBD	New	2, 3, 4, 6
	NEW FIXED ROUTES										
	Barclay-Sunshine Grove Rd.	☑							Long-Term	New	2, 3, 4, 6
	Elgin-Powell Rd.			☑					Long-Term	New	2, 3, 4, 6
	Deltona Blvd./Spring Hill Dr. Connector				☑				Long-Term	New	2, 3, 4, 6



Project Schedule

Tasks	2024												2025	
	Feb.	Mar.	Apr.	May	June	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	
1 Project Management	Kickoff Mtg.	WRG Mtg. #1	WRG Mtg. #2	WRG Mtg. #3		WRG Mtg. #4	WRG Mtg.#5	WRG Mtg. #6						
2 Public Involvement Program		★ Submit PIP to FDOT	On-Board Survey	Stakeholder Meetings	Operator Mtgs./Surveys	Direct & Social Media Outreach to the General Public								
3 Assessment of Existing Conditions														
4 Performance Evaluation						Tech Memo #2								
5 Situation Appraisal														
6 Update of Policy Framework and Goals & Objectives							Tech Memo #3							
7 Definition & Evaluation of Alternatives														
8 Ten-Year Action Plan								Tech Memo #4						
9 Review & Adoption by BOCC, Submittal to FDOT										BOCC Approval	★ Submit to FDOT for Review & Approval	Complete Final Edits & TDP Document		



➤ Planned BOCC TDP Approval Date: 12/3/24

Next Steps

1. Seek Endorsement of the 2025-34 TDP from the MPO Board and Committees (Nov.-Dec.)
2. Seek approval of the 2025-34 TDP from the Board of County Commissioners (Dec.)
3. Submit final BOCC-Adopted TDP to Florida Department of Transportation (FDOT) District Seven for review and approval (Dec.)
 - FDOT has 60 days to review/provide comments/approve final draft TDP.
4. Begin implementation of fundable *Recommended Short-Term Plan (FY 2025-29)* components





Hernando County 2025-34 Transit Development Plan Contacts



Darlene Lollie
Transit Administrator
Hernando Co. Dept. of Public Works
Transit Division
1525 E. Jefferson St, Brooksville, FL 34601
(352) 540-6567 (o)
(352) 442-3905 (m)
dlollie@hernandocounty.us

Jonathan Roberson, AICP
Research Associate
Transit Management & Innovation Group
Center for Urban Transportation (CUTR)
University of South Florida
4202 E. Fowler Ave. (CUT100)
(813) 974-4860 (o)
(561) 827-2523 (m)
jkroberson@usf.edu

Thank You!



ROUTES TO THE FUTURE | HOP ON

PRESENTATION BY THE FLORIDA DEPARTMENT OF TRANSPORTATION ON THE TENTATIVE FIVE-YEAR WORK PROGRAM (FY 2026-FY 2030)

The Government Liaison for the District 7 Office of the Florida Department of Transportation (FDOT) will present the Tentative Five-Year Work Program for FY 2026-FY 2030. The Tentative Work Program (TWP) includes planning activities, preliminary engineering, design, right-of-way acquisition, and construction for public transportation projects within the Hernando/Citrus MPO planning area.

A website was developed by FDOT for the Tentative Five-Year Work Program and serves as the on-line public hearing. The website link is www.fdot.gov/wpph/district7. The website features various links relating to the Tentative Work Program including Quick Links (on the right side of the webpage) for a Virtual Public Hearing link and an Interactive GIS Map link containing all the projects within the five-year work program.

A full TWP document can be found under the "District 7 Documents" link. The Frequently Asked Questions (FAQs) link provides a quick link for the current adopted work program. An in-person open house will be conducted on Thursday, December 12, 2024, from 3:00 p.m. to 7:00 p.m. at the Temple Terrace Public Library, 202 Bullard Parkway, Temple Terrace, Florida.

The public comment period is December 9, 2024, through December 30, 2024. The website also contains a comment form/link for submitting public comments. All public comments must be received by Monday, December 30, 2024, to become part of the official record. A flyer, provided by FDOT, is included in the agenda packet, and has been distributed to the public information offices of Hernando and Citrus counties, and is available on the Hernando/Citrus MPO website.

Staff Recommendation: It is recommended the CAC and BPAC review the presentation on the Tentative Five-Year Work Program (FY 2025 – FY 2029) by the Florida Department of Transportation (FDOT) and provide comments as desired.

Attachment: FDOT Flyer on the Five-Year Tentative Work Program

FDOT TENTATIVE FIVE-YEAR WORK PROGRAM

FISCAL YEAR 2026 TO FISCAL YEAR 2030

**Beginning December 9, 2024 - Visit www.fdot.gov/wpph/district7
Public Comments due by December 30, 2024**



OPEN HOUSE

December 12, 2024 from 3 pm to 7 pm

**Temple Terrace Public Library
202 Bullard Pkwy, Temple Terrace, FL 33617**



**Visit us online at
fdot.gov/wpph/district7**

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 7  PROJECTS FUNDED JULY 1, 2025 TO JUNE 30, 2030

PRESENTATION BY THE FLORIDA TURNPIKE ENTERPRISE ON THE TENTATIVE FIVE-YEAR WORK PROGRAM (FY 2026-FY 2030)

The Florida Turnpike Enterprise (FTE) will present the Tentative Five-Year Work Program for FY 2026-FY 2030. The Tentative Work Program (TWP) includes planning activities, preliminary engineering, right-of-way acquisition, construction, and public transportation projects within the Hernando/Citrus MPO planning area. Additional information on the public comment availability options will be provided at the meeting by the Florida Turnpike Enterprise.

Staff Recommendation: It is recommended the CAC and BPAC review the presentation on the Tentative Five-Year Work Program (FY 2025 – FY 2029) by the Florida Turnpike Enterprise (FTE) and provide comments as desired.

Attachment: none

ANNUAL REVIEW AND UPDATE OF THE CITIZENS ADVISORY COMMITTEE (CAC) BYLAWS

Staff conducted its annual review and update on the Bylaws for the Hernando/Citrus MPO Citizens Advisory Committee (CAC).

The minor updates to the Bylaws included the following:

- Update the MPO address.
- Added language that public notice of meetings shall occur pursuant to the MPO's adopted Public Participation Plan (Item D4).
- Simplified the verbiage to approve amendments (Item E).

Staff Recommendation: It is recommended the CAC review and recommend approval of update to the Bylaws.

Attachment: CAC Bylaws with *track changes*, Draft Update CAC Bylaws



**BYLAWS
OF THE
CITIZENS ADVISORY COMMITTEE (CAC)
OF THE HERNANDO/CITRUS MPO**

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION**
789 Providence Boulevard
Brooksville, FL 34601
Contact: 352-754-4082
www.HernandoCitrusMPO.us
email: mpo@hernandocounty.us

Adopted July 15, 2014
Amended October 20, 2015
Amended April 4, 2024
Amended December 5, 2024

BYLAWS

CITIZENS ADVISORY COMMITTEE (CAC) HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO)

A. ESTABLISHMENT OF COMMITTEE

The Hernando/Citrus Metropolitan Planning Organization's Citizens Advisory Committee (CAC) is established under the Department of Transportation, Federal Highway Administration 23 CFR Part 450.316 and pursuant to Florida Statutes 339.175.

B. PURPOSE - FUNCTION

The Citizens Advisory Committee (CAC) shall assist the MPO in a review and advisory capacity relating to transportation planning and programming.

The Citizens Advisory Committee shall:

1. Provide a forum for the discussion of community needs and values relative to planning goals and to future land use and transportation decisions.
2. Promote communication among CAC members (subject to the limitations in Section 286.011, Florida Statutes) for the successful identification and resolution of common transportation problems and concerns.
3. Evaluate and propose solutions from a citizen's perspective concerning alternative transportation proposals and critical issues.
4. Provide knowledge gained through the CAC into local citizen group discussions and meetings.

C. MEMBERSHIP

1. The CAC shall be comprised of 11 appointed citizens whose membership shall represent a broad cross-section of local residents with an interest in the development of an efficient, safe, and cost-effective transportation system. Minorities, the elderly, and the handicapped must be adequately represented (F.S. 339.175, (6)(e)1).
2. Committee members representing specific political jurisdictions shall be recommended by the MPO Board members representing said jurisdictions and confirmed by the MPO Board. Membership will be by geographic area in which the person lives as follows:
 - a. 2 members from unincorporated Citrus County
 - b. 2 members from unincorporated Hernando County
 - c. 1 member from the City of Brooksville
 - d. 1 member from the City of Crystal River
 - e. 1 member from the City of Inverness
 - f. 1 member low income and/or minority representative from Citrus County
 - g. 1 member low income and/or minority representative from Hernando County
 - h. 1 member who qualifies as a public transit user representing Citrus County

- i. 1 member who qualifies as a public transit user representing Hernando County
3. Committee members may be asked to represent the CAC on short-term/temporary ad hoc committees.
4. Members shall serve two (2) year terms. The initial appointments shall be staggered so that six members are appointed for a two-year term and five members are appointed to a one-year term. Each member shall serve at the pleasure of the MPO Board. Three unexcused consecutive absences by a member shall be grounds for dismissal. An unexcused absence shall be where the member does not report to the designated MPO staff an absence at least 24 hours in advance of the meeting.
5. CAC members, including alternates, shall not reside in the same household with another current CAC member, shall not be part of the immediate family of another current CAC member, and shall not hold an elected public office.
6. A list of membership and attendance record of the CAC shall be maintained and updated by the MPO staff.

D. OFFICERS

1. A Chair and Vice Chair shall be elected at the first regularly scheduled meeting of each calendar year and shall serve one year until the first regularly scheduled meeting of the next calendar year when elections will be held. The jurisdictional representation of each officer rotates annually between Citrus County and Hernando County; and synchronous with the MPO Board.
2. Any member may nominate or be nominated as Chair or Vice Chair. All elections shall be by the majority vote of regular members present.
3. The Chair shall preside at all meetings and shall be responsible for the conduct at all meetings. The Vice Chair shall, during the absence of the Chair, have and exercise all the duties and powers of the Chair. If both officers are absent from a meeting, an acting Chair shall be elected by those members present for the purpose of presiding over that specific meeting.
4. When conducting joint meetings with other committees, a Chair of one of the committees shall preside over the meeting for efficiency. The committees may alternate the presiding Chair.
5. Any vacancy in office created by resignation or replacement of the Chair/Vice Chair agency shall be filled by majority vote of members present at the next regularly scheduled meeting. The new office holder will fill the remainder of the unexpired term of the vacant office.

E. MEETINGS

1. The CAC will generally meet quarterly beginning in January. The meetings shall rotate quarterly between locations in Hernando County and Citrus County, based on meeting location availability, at locations approved by the MPO Executive Director, ~~with the initial location being Hernando County.~~ The MPO Board will approve an annual meeting calendar for date, time, frequency, and location of the CAC* meetings, by simple majority vote.

The CAC Chair shall have the authority to cancel a scheduled committee meeting when requested by the MPO Executive Director. A meeting cancellation notice shall be provided by MPO staff via email to all committee members and known visitors at least twelve (12) hours before the scheduled time of the meeting. The CAC will conduct joint meetings with the Bicycle/Pedestrian Advisory Committee (BPAC), unless otherwise noticed.

2. Each regular member present will have a single vote. A vote on an issue or decision is by a simple majority vote of the voting members present.
3. A quorum shall consist of the physical presence of a majority of the current voting membership.
4. Meetings will be open to the public. Public notice shall occur pursuant to the MPO's adopted Public Participation Plan. Public participation provision will be available on each agenda.
5. The MPO staff duties shall include agenda preparation as well as the recording, preparation, and distribution of the minutes. Agendas and minutes of the previous CAC meeting shall be prepared and transmitted via email to members at least five (5) days before meetings.
6. Except as otherwise provided in these Bylaws, the following guidelines shall generally be followed as a means of establishing the order of meetings:
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 - d. All votes shall be by voice vote.
 - e. All motions shall require a second, and all motions or a second may be amended or withdrawn with the approval of the proponents thereof.

F. AMENDMENTS

Recommended changes in the Bylaws require a majority vote of the current voting membership, CAC members at any meeting, provided ~~that~~ all voting members have received written copies of the proposed amendments with the regular agenda prior to the meeting. The CAC recommended changes must be presented to the MPO Board for final review and approval.

*7-18-24 scrivener's error BPAC vs CAC



**BYLAWS
OF THE
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3. The Chair shall preside at all meetings and shall be responsible for the conduct at all meetings. The Vice Chair shall, during the absence of the Chair, have and exercise all the duties and powers of the Chair. If both officers are absent from a meeting, an acting Chair shall be elected by those members present for the purpose of presiding over that specific meeting.
4. When conducting joint meetings with other committees, a Chair of one of the committees shall preside over the meeting for efficiency. The committees may alternate the presiding Chair.
5. Any vacancy in office created by resignation or replacement of the Chair/Vice Chair agency shall be filled by majority vote of members present at the next regularly scheduled meeting. The new office holder will fill the remainder of the unexpired term of the vacant office.

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2. Each regular member present will have a single vote. A vote on an issue or decision is by a simple majority vote of the voting members present.
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F. AMENDMENTS

Recommended changes in the Bylaws require a majority vote of the current voting membership, provided all voting members have received written copies of the proposed amendments with the regular agenda prior to the meeting. The CAC recommended changes must be presented to the MPO Board for final review and approval.

**7-18-24 scrivener's error BPAC vs CAC*

ANNUAL REVIEW AND UPDATE OF THE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) BYLAWS

Staff conducted its annual review and update on the Bylaws for the Hernando/Citrus MPO Bicycle/Pedestrian Advisory Committee (BPAC).

The minor updates to the Bylaws included the following:

- Update the MPO address.
- Added language that public notice of meetings shall occur pursuant to the MPO's adopted Public Participation Plan (Item D4).
- Simplified the verbiage to approve amendments (Item E).

The following major updates are proposed to the Bylaws of the BPAC:

- The current membership of the BPAC includes school district and city agency members which are serving on both the Technical Advisory Committee (TAC) and Bicycle/Pedestrian Advisory Committee (BPAC). Florida Statutes do not mandate BPAC membership; and upon discussion with those members, the MPO staff are proposing to eliminate the school district and city agencies from the BPAC and creating additional citizen volunteer positions in their place.
- Consistent with the CAC Bylaws, a procedural statement C4 is being added: "When conducting joint meetings with other committees, a Chair of one of the committees shall preside over the meeting for efficiency. The committees may alternate the presiding Chair".

Staff Recommendation: It is recommended the BPAC review and recommend approval of update to the Bylaws.

Attachment: BPAC Bylaws with *track changes*, Draft Update BPAC Bylaws



**BYLAWS
OF THE
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)
OF THE HERNANDO/CITRUS MPO**

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION**

789 Providence Boulevard

Brooksville, FL 34601

352-754-4082

www.HernandoCitrusMPO.us

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Adopted July 15, 2014
Amended October 20, 2015
Amended February 21, 2017
Amended August 19, 2021
Amended December 7, 2023
Amended December 5, 2024

BYLAWS

BICYCLE/ PEDESTRIAN ADVISORY COMMITTEE (BPAC) HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO)

A. PURPOSE - FUNCTION

1. Bicycle and Pedestrian Network Planning
 - a. Assist the MPO in the development of comprehensive bikeways and pedestrian plans and projects.
 - b. Propose policies for the development of bikeway and pedestrian system networks.
 - c. Coordination and integration with regional multi-use trail networks.
2. Plan Review
 - a. Annually review the bikeway and pedestrian plans and proposed amendments.
 - b. Review transportation improvement programs (TIP) for inclusion of bikeway and pedestrian related projects.
3. Plan Implementation
 - a. Recommend bikeway and sidewalk priorities to committees and MPO for inclusion in local and State capital improvement programs.
 - b. Recommend a priority of projects for inclusion in the MPO's plans, and to recommend funding/implementation strategies.
4. Education and Coordination
 - a. Coordinate bicycle and pedestrian issues and promote an ongoing education program that will raise awareness, encourage a heightened recognition of safe practices, and improve perceptions and attitudes of motorists, pedestrians, and cyclists.
 - b. To promote the enforcement of existing traffic laws as related to bicycle and pedestrian safety.
 - c. Assist in the dissemination of general bicycle information to bicycle organizations and citizens.

B. MEMBERSHIP

1. Membership of the Bicycle/Pedestrian Advisory Committee (BPAC) shall consist of ~~1344~~ voting persons.
2. The directors of the public agencies and local government departments and/or divisions identified below ~~may shall each~~ appoint one (1) person to represent it on the Committee. Persons appointed to the Committee shall be technically qualified representatives employed by that agency, department, or division for the purpose of planning, engineering, and/or administration, with responsibility for comprehensive planning or the operation, control, development, or improvement of the transportation

system.

Alternate representatives ~~shall~~ may be designated to act on behalf of represented agency members with the privileges accorded thereto, except nominating, voting for office or standing for office. Alternate agency representatives must be employed or designated by the represented agency.

The BPAC is also comprised of volunteer members from the community who have technical, professional, or personal interests in the provision of safe non-motorized transportation. A cross section of public and private interests shall be represented. Volunteer members shall be appointed by the MPO Board.

Each member will have one (1) vote.

- a. 2 members from unincorporated Citrus County
- b. 2 members from unincorporated Hernando County
- c. 1 member from the City of Brooksville
- d. 1 member from the City of Crystal River
- e. 1 member from the City of Inverness
- f. 1 member from the Hernando County School District
- g. 1 member from the Citrus County School District
- h. 1 agency representative from Hernando County Parks and Recreation
- i. 1 agency representative from Citrus County Parks and Recreation
- j. 1 member from the Hernando County Sheriff's Office
- k. 1 member from the Citrus County Sheriff's Office

~~Each member will have one (1) vote.~~

- ~~a. City of Brooksville~~
- ~~b. City of Crystal River~~
- ~~c. City of Inverness~~
- ~~d. Hernando County School District~~
- ~~e. Citrus County School District~~
- ~~f. Hernando County Parks and Recreation~~
- ~~g. Citrus County Parks and Recreation~~

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~~h. Four (4) Citizen at Large Representatives shall be appointed by the MPO Board (two members from Hernando County and two members from Citrus County).~~

~~3. The BPAC may have non-voting agency representatives to include:~~

- ~~a. The Florida Department of Transportation~~
- ~~b. Hernando County Sheriff's Office~~

~~c. Citrus County Sheriff's Office~~

3. Committee members may be asked to represent the BPAC on short-term/temporary ad hoc committees.
4. ~~5.~~ Agency members and their alternates shall serve term lengths at the discretion of their respective governmental bodies or agencies.

~~Volunteer~~~~Non-agency~~ members shall serve two-year staggered terms and shall serve at the pleasure of the MPO Board. Three unexcused consecutive absences by a member (without alternate representation) shall be grounds for dismissal by the MPO Board. An unexcused absence occurs when the member does not report to the designated MPO staff an absence at least 24 hours in advance of the meeting.

5. ~~6.~~ BPAC members, including alternates, shall not reside in the same household with another current BPAC member, shall not be part of the immediate family of another current BPAC member, and shall not hold an elected public office.
6. ~~7.~~ A current list of BPAC membership and attendance shall be maintained and updated by the MPO staff.

C. OFFICERS

1. A Chair and Vice Chair shall be elected at the first regularly scheduled meeting of the calendar year and shall serve one year until the first regularly scheduled meeting of the next calendar year when elections will be held. The jurisdictional representation of each officer rotates annually between Citrus County and Hernando County; and synchronous with the MPO Board.
2. Any regular member may nominate or be nominated as Chair or Vice Chair. All elections shall be by the majority vote of regular members present.
3. The Chair shall preside at all meetings and shall be responsible for the conduct of all meetings. The Vice Chair shall, during the absence of the Chair, have and exercise all the duties and powers of the Chair. If both officers are absent from a meeting, an acting Chair will be elected by those members present for the purpose of presiding over that specific meeting.
4. When conducting joint meetings with other committees, a Chair of one of the committees shall preside over the meeting for efficiency. The committees may alternate the presiding Chair.
5. Any vacancy in office created by resignation or replacement of the Chair/Vice Chair shall be filled by majority vote of members present at the next regularly scheduled meeting. The new office holder will fill the remainder of the unexpired term of the vacant office.

D. MEETINGS

1. The BPAC will generally meet quarterly beginning in January. The meetings shall rotate quarterly between locations in Hernando County and Citrus County, based on meeting location availability, at locations approved by the MPO Executive Director, ~~with the initial location being Hernando County.~~ The MPO Board will approve an annual meeting calendar for date, time, frequency, and location of the BPAC

meetings, by simple majority vote.

The BPAC Chair shall have the authority to cancel a scheduled committee meeting when requested by the MPO Executive Director. A meeting cancellation notice shall be provided by MPO staff via email to all committee members and known visitors at least twelve (12) hours before the scheduled time of the meeting. The BPAC will conduct joint meetings with the Citizen Advisory Committee (CAC), unless otherwise noticed.

2. Each regular member present will have a single vote. A vote on an issue or decision is by a simple majority of the regular members present. Alternate members may be counted and act in place of a regular member for that meeting only.
3. A quorum shall consist of the physical presence of a majority of the current voting membership.
4. Meetings will be open to the public. Public notice shall occur pursuant to the MPO's adopted Public Participation Plan. Public participation provision will be available on each agenda.
5. The MPO staff duties shall include agenda preparation as well as the recording, preparation, and distribution of the minutes. Agendas for meetings and minutes of the previous BPAC meeting will be transmitted via email to members approximately five (5) days before meetings.
6. Except as otherwise provided in these Bylaws, the following guidelines shall generally be followed as a means of establishing the order of meetings:
 - a. The Committee shall approve the order of the agenda at the meeting.
 - b. Agendas and minutes shall be the responsibility of the MPO staff.
 - c. Any business transacted by the Committee must be approved by not less than a simple majority of votes cast.
 - d. All votes shall be by voice vote.
 - e. All motions shall require a second, and all motions or a second may be amended or withdrawn with the approval of the proponents thereof.

E. AMENDMENTS

Recommended changes in the Bylaws require a majority vote of the current voting membership, ~~BPAC members at any meeting~~, provided that all voting members have received written copies of the proposed amendments with the regular agenda prior to the meeting. The BPAC recommended changes must be presented to the MPO Board for review and approval.



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